

The 730th MEETING OF THE PRESBYTERY OF SAN FRANCISCO
IN-PERSON PRESBYTERY MEETING
TUESDAY, May 21, 2024
HOSTED BY
LAFAYETTE-ORINDA PRESBYTERIAN CHURCH
49 KNOX DR.
LAFAYETTE, CA 94549

The Mission of
the **Presbytery of San Francisco** is
to **Celebrate, Nurture and Serve**
our communities
by our life together in **Christ**.

<https://presbyteryofsf.churchcenter.com/registrations/events/2276943>

So, you can vote & join in the discussion.

Please read **ALL** the meeting documents and meeting instruction **In Advance** at
<https://www.presbyteryofsf.org/current-presbytery-meeting-packet/>

(Understanding Presbytery Packet)

- The **DOCKET** is for items that require action and discussion.
- The **DOCKETED MOTIONS** is for all **MOTIONS** presented to vote on during the meeting.
- The **CONSENT AGENDA** is for action items we do not anticipate require discussion.
- The **OMNIBUS REPORT** is for non-actionable items and information.

DOCKET

3:00 PM	REGISTRATION & REFRESHMENTS	Oak Room
3:45 PM	OPEN SPACES <ul style="list-style-type: none"> ● <i>Central Regional Team</i> (FLYER LINK) (Report III A) ● <i>T-Care -Truth Commission Assessing Race Equity</i> (FLYER LINK) ● <i>Prayer For Our Presbytery</i> (FLYER LINK) 	<i>Oak Room</i> <i>Davies Room</i> <i>Chapel</i>
5:00 PM	WELCOME & GREETINGS FROM HOST CONGREGATION	Rev. Chris Baldwin
5:10 PM	WORSHIP & COMMUNION <i>Led by: Michael Kim-Eubanks, CP & Rev. John Lyzenga</i> <i>Scripture: Hebrews 10:19-25</i>	Sanctuary

6:00 PM **DINNER & CELEBRATION honoring Rev. InHo Kim** Fellowship Hall

7:00 PM **PRESBYTERY PLENARY MEETING CONVENES**

- *Establish a Quorum*
- *Land acknowledgment*
- *Protocol for in-person participation*

7:05 PM **CALL TO ORDER**

- *Welcome to all presbyters, guests, and first-time Commissioners*
- *Introductions*

7:10 PM **PRESENTATION FROM THE SYNOD OF THE PACIFIC**

Rev. Dr. Nancy Martin Vincent

MOTION: To Approve the **DOCKET**

Elder Leticia Williams

MOTION: To Approve the [FEBRUARY 2024 MEETING MINUTES](#)

MOTION: To Approve the **CONSENT AGENDA** (Report II) Any Commissioner can remove any item from the CONSENT AGENDA and place it at the end of the meeting when **New Business** is discussed. *Use the “Raise Hand” feature and wait to be recognized by the co-moderator before responding. While raising your hand, you may type your request in the CHAT box for the moderator’s notice; but raising your hand is required for recognition.*

MOTION: To Accept the OMNIBUS REPORT ([Report III](#))

To receive all reports for recording in the Minutes

ANNOUNCEMENT & REPORTS

7:25 PM Stated Clerk’s Report ([Report III B](#))

Elder Leticia Williams

7:30 PM Report from T-CARE ([Report III C](#))

Rev. Talitha Amedea-Aho
Linda Lee
Elder Rick Leong
Elder Rochelle Shaw

7:50 PM Report from the **Nominating & Committee on Representation (NOM/COR)**

Rev. Cindy Towel-Kephart

Any additional names for Nominations can be made from the floor.

MOTION: The Nominating Committee requests that the Presbytery of San Francisco approve the following nominations: ([Report I A](#))

Committee on Representation, Belonging & Empowerment (CORBE)

- Rev. Debra McGuire, Class of 2025
- Rev. Karl Shadley, Class of 2024
- Elder Rick Leong, Class of 2026, Chair
- Rev. Cindy Towle Kephart, Class of 2025
- Elder Mustapha Baksh, Class of 2024

Nominating Committee (NOM)

- Rev. Cindy Towle-Kephart, Class of 2025 Chair

Mission Vision and Leadership (MVL)

- Rev. Karl Shadley, Class of 2026

Partnerships Working Group:

- Elder Kathy Kyne, Class of 2026

Sessions Records Review Committee

- Elder Christopher Weber, Class of 2026

Finance, Property and Oversight Committee (FPOC)

- Rev. John Lyzenga, New Bridges, Class of 2026

FPOC: Clarifications

- Byron Brown, Nov. 23, 2025

(Make correction in the to 2025 in the November Presbytery Minutes)

Personnel Working Group (PWG)

- Rev. Joanne Lee Cal, Class of 2026 (*serving but was never officially voted in*)
- Rev. Chris Baldwin, already class of 2025, voting on co-chair
- Elder Laurie McLachlan, already class of 2025 voting on co-chair

Permanent Judicial Commission (PJC) - PJC Clarifications

- Rev. Charles Tinsley, Class of 2029
- Elder Mary Jane Gordon, CLP, Class of 2030
- Elder David Soohoo, Class of 2030
- Rev. Jane Doty MacKenzie, Class of 2030
- Elder Matt Richards First Berkeley, Class of 2030
- Rev. Ben Daniel, Montclair Class of 2030
- Elder Rory Brown, Class of 2030

8:00 PM ANNE PENKE ([Report III D](#))

Elder Bob Kraut

8:05 PM

SEVENTH INNING STRETCH

60 SECOND CELEBRATIONS

8:15 PM Report for the Committee on Ministry (COM) ([Report III E](#)) ([Report III F](#))

Rev. Don Hammond

- *Introduction of Kevin Buchanan as interim pastor of Pittsburg Community Church*
- *Update from the Board of Pensions*

8:40 PM Report from Finance, Property & Oversight Committee

Rev. Dr. Theresa Cho

-Executive Financial Summary Report ([Report III G](#))

8:50 PM Report from Personnel Working Group ([Report I B](#)) ([Report III H](#))

Rev. Chris Baldwin

The Personnel Working Group requests that the Presbytery of San Francisco approve the following:

Karen Thistlethwaite – Transitional Partner for Operations, Finance, and Communications; Contract Extension ([Contract Link](#))

MOTION #2: At the recommendation from the Personnel Working Group and the Mission and Vision Leadership Committee, that the Presbytery of San Francisco vote to approve Karen Thistlethwaite to the new title of Transitional Partner for Operations, Finance, and Communications and extend her contract to perform this work up to when the Transitional Associate Executive Presbyter is hired. The reason for her extension is to retain institutional knowledge and maintain office operations in preparation for the hire of the new Transitional Executive Presbyter.

Leticia Williams (Stated Clerk) – Contract Change to Full Time ([Contract Link](#))

MOTION #2: At the recommendation from the Personnel Working Group and the Mission and Vision Leadership Committee, that the Presbytery of San Francisco vote to approve changing the Stated Clerk Leticia Williams' hours from part time to full time temporarily until the Transitional Associate Executive Presbyter is hired. Williams will work an average of 25 hours per week for regular Stated Clerk work and 15 hours per week to address a backlog of work. The position will then be reviewed under new leadership to determine the needs of the presbytery.

9:05PM Transitional Executive Partner Reports

**Rev. Karen Thistlethwaite
Rev. InHo Kim**

9:20 PM New Business and items pulled from CONSENT AGENDA

Co-Moderator

9:30 PM Closing Prayers and Adjournment

NEXT SCHEDULED MEETING (In-Person)

August 20th, 2024

We are the Body of Christ

We are God’s people gathered to do God’s work, and in prayer we seek to know the mind of Christ. Our time together is much more than a ‘business’ meeting; it is time for fellowship, worship, education and reflection - and, yes, some decision-making, too.

The docket for our gathering is constructed so that worship is at the center of our time together to highlight that Christ is as our center. We also begin and end every presbytery meeting with prayer. Additionally, at the meeting, we often introduce a spiritual discipline such as a chant or repeating song or a litany to help us be mindful that we gather as Christ’s body, not primarily as a legislative body.

With these outward actions, we are invited to seek Christ’s inward leading as we speak and listen to each other and to the Holy Spirit moving among us.

- The Officers and Staff of the Presbytery of San Francisco

At our next meeting we will.....
Celebration of Ministries



Docket, table and space requests are due by **noon** on **Tuesday, July 23rd**
“Print Ready” packet materials are due by **noon** on **Tuesday, July 30th**

Please send ALL requests and information (in WORD)
to packet@sfpby.org.

The packet will be posted by **8 pm** on **Friday, Aug 9th, 2024**

Driving Directions to the Church

Traveling East from Oakland or Orinda on Highway 24...

Exit at Acalanes Road, which is before Lafayette

At the bottom of the off-ramp, turn right at the traffic signal

Proceed two blocks to the stop sign and turn right onto Hidden Valley Road Immediately turn left onto Knox Drive

Proceed up the hill, the church is on the right with the parking lot entrance as you come around the curve.

Traveling West from Walnut Creek or Lafayette on Highway 24...

Exit at Acalanes Road, which is before Orinda

Circle under the freeway and go through the intersection with the traffic signal Proceed two blocks to the stop sign and turn right onto Hidden Valley Road Immediately turn left onto Knox Drive

Proceed up the hill, the church is on the right with the parking lot entrance as you come around the curve.

Parking

Free parking is available in the church's parking lot. If the lot fills, street parking is also available but may involve a walk up the hill.

Public Transportation

Public Transit will not easily get you to the church. The BART stop in Lafayette is about 2 1/2 miles from the church. There does not seem to be a local bus service. Walking would take 50 minutes to an hour. You could try a ride service to get there from BART – and then on the way back, ask another presbyter for a ride!